

[0178 "Nursing Supervisor"]

MARY JONES, RN
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A versatile healthcare professional with more than 20 years' experience in training and managing medical center facilities and nursing departments.

Expertise includes budget control, recruitment, operations, policies and procedures, compliance (JCAHO & Title 22), and a full understanding of what it takes to make a medical facility prosper.

EXPERIENCE

The Rockefeller Medical Center, Los Angeles, California 2004-2007

Manager, Medical-Surgical Nursing

Directed 12 nurses providing total patient care in a 22-bed medical-surgical unit.

- Converted a losing department into a profit center within one year, turning around a \$35,000 loss into a \$50,000 monthly profit.
- Took full responsibility for a ward with 20 patients, 80% of which were admitted with stage five decubitus problems. Within two years, the department had no hospital-acquired decubitus ulcers.
- Successfully arbitrated conflicts between physicians and nursing units.
- Introduced the medical center's first electrical stimulator to alleviate post-operative pain, permitting early discharges within two to three days without complications.

Jones Center, Los Angeles, California 2000-2003

Manager

Managed four medical buildings and two restaurants. Renovated and leased business offices that were closed for 15 years and, within one year, leased 40 offices to medical corporations, attorneys and the State of California. Generated a cash flow of more than \$1 million per year.

- Participated in the sale of the company for \$12 million with a \$2 million profit.

Second Street Medical Clinic, Los Angeles, California 1997-2000

Clinical Assistant

Provided nursing and healthcare education to a private practitioner's 750 patients.

- Managed a wellness clinic with four doctors and five nurses, providing preventative healthcare to patients with specialized diseases (diabetes, congestive heart failure, hypertension, sickle cell disease and chronic obstructive pulmonary disease).

Jackson Community Hospital, Los Angeles, California 1995-1997

Administrator and Director, Nursing Services

Directed 370 nurses in a 242-bed acute-care hospital.

- Implemented a cardiopulmonary (STAT) that provided pulmonary function tests for all types of upper respiratory and cardiac problems.

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- Within six weeks brought the facility into JCAHO and Public Health Department compliance permitting the hospital to contract with the State and Federal government for Medi-Cal and Medicare.

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Doctors Hospital of Culver City, Culver City, California

1992-1995

Administrator and Director, Nursing Services

Managed 137 nurses in a 110-bed acute-care hospital.

- Prepared the hospital's first operating budget.
- Created and staffed an emergency room that treated 75-80 patients per day.
- Increased census from 35% to more than 75%.

The Sisters of Mercy Hospital, Los Angeles, California

1990-1992

In-Service Coordinator

Taught more than 90 nurse trainees the nursing process, appropriate nursing care and acceptable modalities according to Title 22.

- Set up and implemented a CPR course, including documentation.

Veterans' Administration Hospital, Neuro-Psychiatric Institution, Los Angeles, California

1985-1990

Medical Nurse, Psychiatric Gerontology

Managed a psychiatric unit with 85 patients.

- Taught ten blind patients how to get around the facilities unaided.
- Received a Humanitarian Award from the President of the United States.
- Negotiated outings with leading entertainment and sporting clubs for 400 patients.

EDUCATION

University of West Los Angeles, Los Angeles, California

Juris Doctor in Law

California State University, Los Angeles, California

Master of Science, Nursing
Bachelor of Science, Nursing

AFFILIATIONS

Council of Black Nurses
Nurse Administrators

LICENSE

Registered Nurse, State of California, # 000000