

**JACK JEFFERSON**

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Date

Dear Executive Recruiter:

I am in the process of seeking an information technology position where I can use my skills in:

- **Systems architect design** – managed large enterprise integration projects for Shell, The Great Entertainment Company and City of Hope.
- **Using state-of-the-art technology for complex business solutions** – have hands-on experience in a wide range of technology tools for database development, commerce, research and business operations
- **IT management** – recruited, trained, mentored and led IT teams in five companies
- **Media distribution** – designed the infrastructure for delivering streaming media to 2.3 million subscribers
- **Developing e-commerce sites** – created the design and system functionality for The Great Entertainment Company's online commerce with revenues of \$220 million
- **Creating commerce call centers** – developed all interfaces and programmed a call center for a \$40 million personal care retailer
- **Laboratory diagnostic systems** – developed and managed the entire IT Department for City of Hope.

If you are working on a client assignment requiring a results-driven IT professional for a demanding client, I would welcome your call.

Sincerely,

Jack Jefferson

Enclosure: resume