

**MARY JONES**  
**123 Any Street**  
**Any City, State 55555**

**(213) 555-1234**  
**Cellular: (213) 777-5678**  
**e-mail: MaryJones@earthlink.net**

A versatile financial professional with more than 20 years' experience in accounting and financial analysis related to product lines, contracts, reimbursement and labor for administration, the Controller's office and managed care areas of leading healthcare organizations.

A team leader who combines technical expertise with training and people skills. Experience includes budget development and preparation, variance analyses and staff education.

## **EXPERIENCE**

**Los Angeles Hospital**, Los Angeles, California

2004-Present

**Senior Financial Analyst** (2007-Present)  
**Finance/Operations Analyst** (2004-2007)

Perform all budgeting and financial analysis for the Vice President of Nursing Services for a 230-bed prestigious healthcare facility. Act as a financial liaison to the finance department, Controller and business offices.

- Designed and implemented a budget variance reporting system for 48 departments on Excel. Educated nurse managers on how to utilize it as a management tool.
- Directed the development of 43 nursing departments yearly budgets with more than \$120 million gross revenue in collaboration with the executive team and unit managers.
- Served as financial analyst on more than five Continuous Quality Improvement (CQI) teams to assist in identifying target areas for quality improvement. Achieved cost savings of more than \$432,000 a year from one team.
- Developed detailed financial reports for clinical pathways that demonstrated charges and actual costs of providing patient care including physician utilization data. Analyzed and presented these reports to pathway teams.
- Participated on the planning and implementation of a CQI program that was presented to 3,400 hospital employees. Acted as a facilitator for clinical pathway and operational teams.
- Developed seminars to introduce managed care concepts to clinical supervisors and non-management staff.
- Developed financial tools for management to track productivity on a daily basis that analyzed position control and skill mix change.

**Southern California Regional Medical Center**, Los Angeles, California

1999-2004

**Contracts Management Manager/Cost Accounting Manager** (2002-2004)  
**Assistant Controller** (1999-2002)

Assisted in all aspects of management of the Controller's office, including staff supervision, accounts payable, payroll and monthly closing and reporting financial statements. Supervised business office accounts receivables activity related to HMO/PPO contracts for a 342-bed major medical and trauma center.

- Negotiated contracts with more than 40 HMOs and PPOs, resulting in a 65% increase in managed care business.

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**Southern California Regional Medical Center, Continued**

- Analyzed reimbursement from PPO and HMO contracts and recommended appropriate action to the Controller and CFO on whether to retain, renegotiate or end these contracts.
- Managed the installation of a \$1 million hospital mainframe cost accounting system and used it to track the cost of each department providing services for each position.
- Served as the audit liaison for financial, Medicare and Medi-Cal auditors.

**Los Angeles Medical Center, Los Angeles, California**

1995-1999

**Assistant Controller**

Assisted Controller in all aspects of management including accounts payable, payroll and monthly financial close and statements for a 324-bed teaching hospital. Supervised a Financial Analyst.

- Coordinated and supervised preparation of the Medicare/Medi-Cal cost reports.
- Acted as a liaison for third party and financial auditors.
- Performed financial analysis for executive management including pro-formas for the expansion of the psychiatric center.

**XYZ Controller, Audit Division, Los Angeles County, Los Angeles, California**

1989-1994

**Intermediate Accountant-Auditor (1991-1994)**

**Junior Accountant-Auditor (1989-1991)**

Conducted operational and financial audits and cost studies for more than 32 Los Angeles County departments, including the Public Defender's office, the Board of Supervisors' office, the Treasurer and Tax Collector, the Department of Beaches and six county hospitals, including County-USC and Harbor-UCLA. Served as the lead auditor for junior and intermediate accountant-auditors.

**EDUCATION**

**California State University, Los Angeles, Los Angeles, California**

**Master of Business Administration**

**Bachelor of Science, Business Administration**

**CERTIFICATION**

Certified Public Accountant