

JACK JEFFERSON

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Date

Dear Recruiting Executive:

I am in the process of seeking a business analyst position where I can use my skills in:

- **Consulting** – nine years of consulting with companies in utilities and food distribution.
- **Supply chain** – implemented XYZ Supply Chain software to provide decision support for buyers.
- **Economic forecasting** – evaluated regression analyses and sampling to verify accuracy of marketing initiatives and non-linear statistical models for supply chains.
- **Budgeting** – prepared budgets for a natural gas and fuel business and progress report on budget implementation.
- **Financial analysis** – analyzed projects to determine risk and value against initial and on-going investments.
- **Business process modeling** – worked with Visio software to determine linear flows and loops associated with client operations.

If you are working on a client assignment for dedicated and highly experienced business analyst, I would welcome your call.

Sincerely,

Jack Jefferson

Enclosure: resume