

MARY JONES
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More than 20 years as an Administrative Registered Nurse in acute-care facilities with an expertise in cardiac services management and house supervision.

SIGNIFICANT ACCOMPLISHMENTS

- Reduced the average length-of-stay from six to three days in the cardiac unit.
- Developed a plan to implement patient focused care.
- Implemented a staffing skill mix change that reduced the cost per patient day from \$300 to \$160 and saved \$400,000 in labor annually.
- Served as the Chair of the Nursing Research Utilization Committee that reviewed and recommended changes of person practice as appropriate.
- Implemented a disaster system during a major fire outbreak in a suburban community.
- Supervised the cross-training of 75 nurse assistants to phlebotomy and EKG technicians.
- Consistently achieved compliance with Title 22 and completed JCAHO surveys with zero Type I recommendations.

EXPERIENCE

Los Angeles Hospital, Los Angeles, California

1994-Present

Manager, Cardiac Observation Unit and Outpatient Cardiovascular & Pulmonary Rehabilitation

Directed 75 staff members and managed a \$3 million budget for a telemetry unit.

- Developed and implemented patient care standards for a telemetry unit.
- Enacted a change in billing procedures that allowed selected patients to continue care in the cardiac unit without telemetry charges.
- Improved a cardiovascular protocol for the 24-hour post-operative period, which significantly decreased patient complications.

Night Supervisor

Led the interdepartmental coordination of the night shift for a 300 bed trauma hospital with 75 cardiac monitored beds.

- Served as the disaster coordinator for the night shift.
- Responsible for the orientation and training of unit managers and supervisors to house supervision.
- Identified lost telemetry charges in an intensive care unit and captured revenues in excess of \$150,000 per year.

PRIOR EXPERIENCE

Community Hospital, Los Angeles County, California

1987-1994

Volunteer Nurse

Served as a disaster team participant and pre-work up volunteer coordinator.

MARY JONES

Page Two

Los Angeles High School Districts, Los Angeles, California
Malibu, Parks & Recreation Department, Malibu, California

Volunteer

- Trained and motivated 80 leaders and organized workshops for outdoor survival and extensive leadership skills.
- Developed a yearly budget and organized a band and drill team competitive program netting a profit of \$45,000.

EDUCATION

University of Southern California, Los Angeles, California

Master of Science, Healthcare Administration
Bachelor of Science, Healthcare Management

California School of Nursing, Los Angeles, California

Registered Nurse Diploma Program

CREDENTIALS

California Registered Nurse
Advanced Cardiopulmonary Life Support

PROFESSIONAL AFFILIATIONS

American Organization Nurse Executives, A-ONE
California Organization Nurse Executives, CONE