

**JACK JEFFERSON**

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Date

Dear Executive Recruiter:

I am a highly experienced facilities engineer with 15 years' diverse experience in managing power plant operations for hospitals and military bases. My strengths include:

- **Equipment Repair** - Saved in excess of \$325,000 by repairing existing power plant equipment including pneumatic and electric controls.
- **Equipment Maintenance** - Developed 10 maintenance programs that included supervision of work orders, computerized documentation and personnel training.

If you are working on an assignment for a chief engineer, I would welcome your call.

Sincerely,

Jack Jefferson

Enclosure: resume