

MARY JONES
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A highly skilled emergency services nurse with extensive experience in clinical care, community outreach and education, including a strong background in trauma, triage and paramedic training.

PROFESSIONAL EXPERIENCE

Hometown Medical Center, Manhattan Beach, California

2003-Present

Staff Nurse

Serve as a staff nurse for the emergency services and trauma center of a 350-bed, regional, acute-care hospital. Provide direct care for up to 20 patients per shift, specializing in cardiac acute trauma and code situations.

- Act as relief charge nurse, overseeing the department for a 12-hour shift with responsibility for triage, physician communications and scheduling.

Santa Lucia Memorial Medical Center, Santa Monica, California

1990-2003

Community Health Education Coordinator (1998-2003)

Restructured the community education program and developed a wellness focus to support the managed care population increase for a 260-bed acute-care hospital.

- Organized up to 30 classes per month with responsibility for instructor scheduling, promotional materials, advertising and facilities arrangements.
- Set up a health screen clinic in a community area with a high Hispanic population. Offered screening for high blood pressure, weight, cholesterol and blood sugar. Managed follow-up referrals and counseling.
- Decreased emergency room visits through diabetes screening, individual counseling and class instruction. Reduced hospital sponsored costs by 60% through soliciting vendor donations.
- Responded to a community need by initiating a partnership with the local fire department to immunize 300 elementary school children.
- Co-authored a grant with the city of Santa Monica to decrease heart disease by educating a targeted population.
- Recruited and trained four in-house clinical staff to teach health classes, including arthritis, CPR, childbirth preparation and hypertension.
- Participated in six community health fairs per year.
- Created a unique advertising tool for physician offices, including an educational class calendar with specific doctor recommendations.
- Developed a materials preparation and storage plan that facilitated access and better use of existing handouts and promotional items.
- Established policies regarding course cancellation and instructor commitment.

Emergency Room Staff Nurse (1993-1998)

Acted as a staff nurse for a 13-bed emergency unit of a 24-hour paramedic-base receiving hospital. Provided nursing care to acute cardiac and walk-in trauma patients.

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Santa Lucia Memorial Medical Center, Continued

Staff Nurse (1991-1993)

Served as a staff nurse for a 44-bed critical care unit. Provided direct care for open-heart cases, cardiac and medical intensive-care patients. Managed ventilators, invasive monitoring, diagnostic lines and procedures, and administered acute cardiopulmonary resuscitative techniques.

North Valley College, North Hollywood, California

1992-1991

Paramedic Skills Specialist

Served as an instructor for paramedic courses on intravenous therapy and medication administration.

- Acted as a preceptor in the emergency services unit for training on base-radio protocols and handling paramedic calls.

Ambulancaires, Tarzana, California

1990-1992

Inservice Coordinator

Worked part-time as a mobile critical care transport nurse for an ambulance company. Trained registered nurses and emergency medical technicians. Rewrote emergency transport protocols.

PRIOR EXPERIENCE

Held positions as a licensed vocational nurse for a community hospital and worked as an emergency medical technician for an ambulance company.

EDUCATION

State University of Los Angeles, Los Angeles, California

Associate of Science, Nursing

University of California, Los Angeles, Los Angeles, California

Paramedic Training Program

LICENSES/CERTIFICATIONS

California Registered Nurse License, Current

Certified Emergency Nurse (CEN)

Mobile Intensive Care Nurse (MICN)

American Heart Association:

Advanced Cardiac Life Support (ACLS) certification

Basic Cardiac Life Support (BCLS) certification

Pediatric Advanced Life Support (PALS) certification

ADDITIONAL SKILLS

Bilingual: English/Spanish

Computer Skills: Microsoft Office, including Word, Excel and PowerPoint