

JACK JEFFERSON
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Date

Dear Executive Recruiter,

For more than 25 years, I have been a successful Sales Manager in technical sales dealing with appliance manufacturers and distributors. I am in the process of exploring new opportunities.

My areas of expertise include:

- Field Sales Supervision
- Sales Team Training
- Increasing contract representatives' sales performance.

Enclosed is my resume on the chance that you may be working on an assignment for a successful Sales Manager.

Sincerely,

Jack Jefferson

Enclosure: resume